

**Appendix G: Opt out Monitoring Form**

**Greenfield Public Schools**

School Year 20\_\_-20\_\_

**MONITORING ACADEMIC PROGRESS OF OPT-OUT STUDENTS**

Federal law establishes a district’s obligation to provide EL students with meaningful access to the educational program. When a parent declines participation in a formal language instruction program, the district must continue monitoring the educational progress of the student to ensure that the student has an equal opportunity to have his or her English language and academic needs met.

Student Name: \_\_\_\_\_  
 Opt-out Date: \_\_\_\_\_  
 SASID: \_\_\_\_\_  
 School: \_\_\_\_\_

Home language: \_\_\_\_\_  
 Years in U.S. Schools: \_\_\_\_\_  
 DOB: \_\_\_\_\_  
 Grade: \_\_\_\_\_

<b>ATTENDANCE / TARDY DATA</b>				
	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3</b>	<b>Term 4</b>
<b>Attendance</b>				
<b>Tardy</b>				

<b>ENGLISH</b>	<b>Test Scores</b>					
	<b>MCAS:</b>	<b>ACCESS:</b>		<b>OTHER:</b>		
		<b>Term 1</b> <input type="checkbox"/>	<b>Term 2</b> <input type="checkbox"/>	<b>Term 3</b> <input type="checkbox"/>	<b>Term 4</b> <input type="checkbox"/>	
			<b>RARELY</b>	<b>SELDOM</b>	<b>SOMETIMES</b>	<b>OFTEN</b>
	Communicates effectively in English					
	Homework completion					
	Struggles with oral expression					
	Struggles with written expression					
	Classroom participation					
	Discipline issues that interfere with his or her progress					
	Struggles with oral comprehension					
	Struggles with reading comprehension					

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<b>MATH</b>	<b>Test Scores</b>							
	<b>MCAS:</b>			<b>OTHER:</b>				
	Term 1 <input type="checkbox"/>		Term 2 <input type="checkbox"/>		Term 3 <input type="checkbox"/>		Term 4 <input type="checkbox"/>	
		<b>RARELY</b>	<b>SELDOM</b>	<b>SOMETIMES</b>	<b>OFTEN</b>	<b>ALWAYS</b>		
	Communicates effectively in English							
	Homework completion							
	Struggles with oral expression							
	Struggles with written expression							
	Classroom participation							
	Discipline issues that interfere with his or her progress							
Struggles with oral comprehension								
Struggles with reading comprehension								

<b>SCIENCE</b>	<b>Test Scores</b>							
	<b>MCAS:</b>			<b>OTHER:</b>				
	Term 1 <input type="checkbox"/>		Term 2 <input type="checkbox"/>		Term 3 <input type="checkbox"/>		Term 4 <input type="checkbox"/>	
		<b>RARELY</b>	<b>SELDOM</b>	<b>SOMETIMES</b>	<b>OFTEN</b>	<b>ALWAYS</b>		
	Communicates effectively in English							
	Homework completion							
	Struggles with oral expression							
	Struggles with written expression							
	Classroom participation							
	Discipline issues that interfere with his or her progress							
Struggles with oral comprehension								
Struggles with reading comprehension								

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<b>SOCIAL STUDIES</b>	<b>Test Scores</b>					
	<b>MCAS:</b>		<b>OTHER:</b>			
	Term 1 <input type="checkbox"/>		Term 2 <input type="checkbox"/>	Term 3 <input type="checkbox"/>	Term 4 <input type="checkbox"/>	
		<b>RARELY</b>	<b>SELDOM</b>	<b>SOMETIMES</b>	<b>OFTEN</b>	<b>ALWAYS</b>
	Communicates effectively in English					
	Homework completion					
	Struggles with oral expression					
	Struggles with written expression					
	Classroom participation					
	Discipline issues that interfere with his or her progress					
Struggles with oral comprehension						
Struggles with reading comprehension						

**Please, check the one that applies:**

- At a meeting on (date) \_\_\_\_\_ the Language Acquisition Team reviewed the student’s performance and concluded that he/she meets grade level academic standards.
- At a meeting on (date) \_\_\_\_\_ the Language Acquisition Team reviewed the student’s performance and concluded that language proficiency **IS NOT** a significant reason the student is not meeting grade level academic standards. Student was/ will be referred to Student Support Team on (date) \_\_\_\_\_.
- At a meeting on (date) \_\_\_\_\_ the Language Acquisition Team reviewed the student’s performance and concluded that language proficiency **IS** a significant barrier preventing the student from meeting grade level academic standards.

**Action Steps (check all that apply)**

- English language support**
- After school tutoring**
- Core academic tutoring**
- Parent communication**
- Summer school**
- Other (Please, explain)**

Date: \_\_\_\_\_

Team members: \_\_\_\_\_

Signatures: \_\_\_\_\_

CC: Student services office  
Cumulative folder