



GREENFIELD PUBLIC SCHOOLS

141 Davis Street, Greenfield, MA 01301

“Every Child’s Success is Our Mission”

Ph: 413-772-1300 / Fax: 413-772-1379

Jordana B. Harper, Superintendent of Schools

To: Mr. Tim Farrell – School Committee Chair, and School Committee Members

Date: June 13, 2016

From: Jordana B. Harper, Superintendent

RE: Director of Pupil Services – Search Update

Dear Chair Farrell and Committee Members:

This is to provide you with an update relative to the search for the advertised position of Director of Pupil Services. As you are aware, Dr. Garand previously gave his notice to the School Committee, effective July 1, 2016.

A national search yielded 18 applicants. Of these:

- 17 held licensure as Special Education Administrator
- 5 had experience as Special Education Director / Director of Pupil Services in MA

Of the best-qualified applicants, 5 were selected and participated in first round interviews. Interviews consisted of 10 in-depth questions from a representative panel of interested stakeholders. The screening committee for the first round consisted of 8 members, including Special Education Parent Advisory Committee & teacher representatives, as well as building-based and central office administrators (see attached).

Candidates who were advanced from the first round of interviews yielded 3 semi-finalists. Interviews consisted of 10 additional, non-duplicated questions from a representative panel of stakeholders, as well as a review of candidate work samples (provided to School Committee.) The interview committee for the second round consisted of 6 members (see attached.)

The final stages of the process include a public forum for parents, teachers, and administrators to meet and ask questions of the candidates at Greenfield High School, as well as public school committee interviews on Wed., 6/15/16. Reference checks have commenced and are on-going. A summary of the references’ comments will be provided to the School Committee on or before the 6/15/16 interviews.

For your review and study, the following are included in School Committee member packets:

- Candidates’ resumes via School Spring (with personal information redacted)
- Letters of reference
- Licensure information
- Work samples provided by candidates

Please note that a hard copy of these materials will be available to each School Committee member prior to the public interviews.



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First Round Interview Committee Members

- Alana Martineau (Special Education Teacher)
- Susan Eckstrom (Chair of Special Education Parent Advisory Council)
- Donna Woodcock (Principal, Greenfield High School)
- Denise Palmeri (Special Education Administrative Assistant)
- Jordana Harper (Superintendent of Schools)
- Chris Nosel (Grants Coordinator)
- Carol Holzberg (Technology Director)
- Howie Barber (Business Manager)

Second Round Interview Committee Members

- Jake Toomey (Assistant to the Superintendent for Personnel)
- Dr. Adam Garand (Director of Student Services)
- Kelly Chase (Assistant Director of Student Services)
- Angela Ruggeri (Associate Principal, Greenfield Middle School)
- Len Huber (Elementary Psychologist)
- Jordana Harper (Superintendent of Schools)