

GREENFIELD SCHOOL COMMITTEE  
POLICY AND PROGRAM SUBCOMMITTEE

MINUTES OF MAY 22, 2017

1. Call to Order at 3:18 p.m.  
Present: Subcommittee members Hollins (chair) and Alexander. Also present:  
Asst. Supt Pratt
  
2. Remaining Section B: Governance policies  
BCA SCHOOL COMMITTEE ETHICS—recommended revisions  
There's a question about how school committee members should handle feedback  
Received in the community, if related to a student. Should clarify real or perceived  
conflict of interest and disclosing this to colleagues. Check.
  - a. #6 (2<sup>nd</sup> section) "unselfish" to "selfless"  
"no intent to play policies wording" to "no intent of self benefit from"
  - b. #3 (3<sup>rd</sup> section) "acceptable results" to "all outcomes"
  - c. Heading (4<sup>th</sup> section) add "member" to School Committee member
  - d. #6 (4<sup>th</sup> section) correct "assign sub-committees" to "assigned subcommittees"BDC APPOINTED COMMITTEE OFFICIALS—revise
  - a. First line. "shall be elected" to "shall be appointed"
  - b. Question about need for policy and isn't the clerk role of the superintendent  
in another policy? It's important that people hired by school committee know  
to whom they report.BDD SCHOOL COMMITTEE-SUPERINTENDENT RELATIONSHIP--revise
  - a. Order of sentences/thoughts in opening paragraph-- each party's  
understanding of the other's role. Policy should be written to underscore the  
need for teamwork. Needs review for clarity and content. Policy states that  
any deviation from governing policy needs school committee direction.BDFA SCHOOL COUNCILS—revise
  - a. What is the role of school councils in 2017? Check current statute. Advising?  
Decision-making?
  - b. Paragraph contents --#3 should be #1.
  - c. Delete in current para #2. "Under this policy" as principal has primary  
responsibility with or without this policy.
  - d. Current para #1, sentence #1. "...the school is the key unit of its educational  
system."
  - e. Four guidelines listed are too vague.BHC SCHOOL COMMITTEE-STAFF COMMUNICATIONS--revise
  - a. Section #2, from "keep staff fully informed of the Committee's problems,  
concerns, and actions" to "keep staff fully informed of the Committee's  
interests, topics under discussion, policies, decisions, concerns, and actions."
  - b. Section #3, "visits; however, arrangements for visitations are made through  
the Principals"

- c. Add paragraph at end: “To increase parents and community communication, the School Committee may, from time to time, schedule meetings at individual schools and may ask each school to host one school committee meeting each year.”
  - d. Give example of why the school committee might tour a school, e.g. “to look at space needs...”
- 3. Student and Instructional Policies, Sections I and J
  - IHBC 8<sup>TH</sup> GRADE TAKING HIGH SCHOOL COURSES—revise
    - a. Add sentence at end. “From time to time the Superintendent will report on opportunities for advancement and 8<sup>th</sup> Grade enrollment in high school courses.
  - IGBE SUPPLEMENTAL INSTRUCTION. No change recommended today.
  - IHBB GIFTED AND TALENTED –needs revision
    - [Note. IHBB was reviewed 1.9.17. Comments: should state we need to be flexible to creating programs, services, and individual accommodations. Key idea is flexibility. No labeling. Encourage desire and aptitude to pursue. Use “in providing a free and appropriate public education for all students, the school committee recognized the need to create opportunities...”]
    - a. Para #2. Add. “The program can be accommodations, use virtual courses, cross-grade groupings, or specific partial or full-day options. The school committee would like training for all teachers in curriculum compacting and differentiation of instruction.
    - b. Include in policy that these students ... if not accommodated with curriculum that is challenging, have certain risks from not being stimulated and advanced.
- 4. Revolving Funds—pass to next meeting
- 5. Policies for Future Review
  - Set aside a specific time to read through Section G: Personnel Governance policies. Beth will review IHBB, IGBE, and IHBC with superintendent.
  - Try to finish B (governance), D (revolving funds), I and J (students and curriculum), and identify needs from section G. Finish Facility Use Fees. Get these all reviewed and manuals updated to end the year.
- 6. Adjournment.
  - Committee would like to meet from 3:00 to 5:00 on June 2<sup>nd</sup> and 9:00 a.m. on June 20<sup>th</sup>.
  - Adjourned at 5:18 p.m