

**OCTOBER 2020**

# ACADEMY OF EARLY LEARNING

## GREENFIELD PUBLIC SCHOOLS

**Happy Fall AEL Families and Friends!**



As we begin this very different school year, I want to welcome you all back to AEL and thank you so much for your support during this challenging time. Just as all of you are working hard, our educators and staff at AEL have been working to provide you and your student with support and guidance to have a successful school year.

I wish you all a Happy Fall Season. If you have any questions or concerns, please let me know. I can be reached by email at [nanput1@gpsk12.org](mailto:nanput1@gpsk12.org) or by phone 413-772-1390.

Thank you all and please stay well.

Nancy Putnam, Principal



### STOP AND SHOP REWARDS

Our school participates in the A+ Rewards Program at Stop and Shop. By shopping with your Stop and Shop card, you earn money (1 point for every dollar spend) for our school. Just go to: [www.stopandshop.com/aplus](http://www.stopandshop.com/aplus) beginning September to register your card and begin earning money for our school. Our school is listed as North Parish Elementary.



## Dates to Remember

October 6—PTO Meeting @ 6PM (virtual Google meeting)

October 12—No School, Columbus Day

October 22 and 23—No preschool, Parent/Teacher Conferences

November 3—No School, In-service Day

November 11—No School, Veterans Day

November 25, 26 & 27 —No Pre-K, Thanksgiving Break

### PTO

AEL PTO is always looking for volunteers! For information about how you can help out, email:

[academyofearlylearningpto@gmail.com](mailto:academyofearlylearningpto@gmail.com)



1 Place Terrace  
Greenfield, MA 01301

413-772-1390 (Office)

413-772-1337 (Fax)

# ACADEMY OF EARLY LEARNING



## PARENT—TEACHER CONFERENCES

Your child's teacher will be contacting you to set up a parent-teacher conference towards the end of October. During your conference, the teacher will share their assessment of your child and talk about how your child is doing in school. It is also a time for you to ask questions, let us know about any concerns, and take advantage of the expertise available to you. If you would like an interpreter present for the conference, please let your child's teacher know and we will make every effort to arrange this. We look forward to seeing you. We work best when we work together!



## TUITION PAYMENTS

As a reminder, tuition payments are due the first of each month for the month to come. You are welcome to mail your payments directly to the Academy, drop them off during using the provided outdoor drop box (please use an envelope and include your child's name), or make your tuition payment online via the Town of Greenfield, MA website! If paying with a check, please make checks payable to AEL or Greenfield Public Schools.

## SECURE OUTDOOR DROP BOX

AEL now has a secure outdoor drop box located just outside the main entrance! Please feel free to use this drop box at any hour to submit school forms of any type or tuition payments. Be sure any payments dropped off are in an envelope and clearly marked with your preschooler's name.



## FORMS, FORMS, FORMS

At this time of year we send home many forms. Please be sure to complete all forms thoroughly and return them to the school as soon as you can. You may mail, email, fax or drop forms off at the school's provided outdoor drop box.

## AEL OFFICE HOURS

During remote learning, the AEL Office Hours are as follows:

Monday-Wednesday: 9AM—4PM

Thursday & Friday: 1PM—4PM

Building entry is very limited at this time. Please make every effort to utilize phone, email and our drop box when possible.

## ABSENCES

If your preschooler will not be able to attend school, please contact your classroom teacher as soon as possible.

