

## MINUTES

### Greenfield Public Schools Policy and Program Subcommittee

**Date:** 1 March 2018  
**Time:** 1-2:30 pm  
**Location:** Central Office Conference Room  
195 Federal Street, Suite 100  
Greenfield, MA 01301

**Attendees:** Katie Caron, Adrienne Nunez, Jordana Harper, Don Alexander

**Supporting Documents Received:**  
Policy BJ Legislative Program  
MASC Policy 21 subscription

**Call to order:** 1:01 pm

#### Agenda Items:

1. Policy BJ Legislative Program.
  - a. Discussion open with DA expressing the reason(s) behind the need for this topic, follow with members reading and reviewing the policy. Discussion begins with members deliberating on the focus on what is expected of this position. All members agree that we should have someone to advocate the districts needs as well as begin creating and presenting a professional face to elected representation at all levels of government.
  - b. JH suggested that Greenfield Public Schools (GPS) student's be allowed to be considered as well. Members accepted this suggestion and encouraged the JH to consider allowing any selected student be considered for an accredited internship for academic growth.
  - c. KC expressed the importance of identifying both creditals of prospective candidates along with identifying the committee's selection process. AN reminded that any designee would be a volunteer and that we need to be mindful of time obligations for any candidate.
  - d. Subcommittee deliberated and decided to recommend to the full committee that we select a volunteer from the community to be a legislative representative to the Greenfield School Committee and to encourage students from the high school to submit letters for candidacy.

- e. The following sub-steps are agreed selection criteria:
  - i. Candidate(s) should have an active interest and experience understanding of advocating to the legislative process.
  - ii. Candidates) should have an understanding of municipal budget process
  - iii. Candidates) should have and understanding of issues facing public education and Greenfield Public Schools
  - iv. Letter of interest should sent to the Secretary of the Greenfield School Committee no later that 30 April 2018, where the subcommittee will review and possibly interview possible candidates. Final candidates will presented to the full committee for final selection.
- f.
- 2. MASC Policy 21 subscription support service.
  - a. Discussion was brought forward to explore the idea of subscribing to MASC's Policy 21 services. DA presented the basic operation of the service along with timeline and costs associated. AN felt that a serious effort to finish policy review and getting a firm handle on policy is more important. DA, KC concur with assessment. DA recommends a good first step is to work or update BGB, Policy Adoption and BGC Policy Revision and Review as a good starting point. AN suggest that we make this an extended work session, DA and KC agree.

**Goals or Committee Recommendations:**

**Make recommendation for announcement and possible selection of a legislative representative from the residents of Greenfield Massachusetts, and to include consideration for students of Greenfield High School.**

**Forthcoming materials/agenda items for next meeting:**

Policy BGB  
Policy BGC

**Next Meeting:** 27 March 2018

**Regular Meeting:** 27 March 2018

**Adjournment time:** 2:50 pm