

Greenfield Public Schools Personnel and Negotiations

Date: 17 April 2018

Time: 10-11:30 pm

Location: Central Office Conference Room

Attendees: Don Alexander(DA), Susan Hollins (SH), Jordana Harper (JH)

Supporting Documents Received: Policies HA,HB,HF via email

Call to order: 10:01 am

Agenda Items:

1. Call to Order
2. Public Comment, No member of the community is present, no comments presented
3. HR MOU
 - a. SH opens discussion with there needs to be a way to find common ground between the district and the town human resources department. Follows with a possible suggestion of an online resource be created or found to provide a link for city/district employees to access their retirement and insurance benefits. DA adds the possibility of a “frequently asked questions” section so that employees may have some ability for self help.
 - b. JH provides a short briefing of the mou discussions between the district and the HR Dept.
 - c. SH moves for the subcommittee to make a recommendation for the city to create an online self resource in order to advance services to employees.
4. Review of Legal Representation
 - a. DA reviewed a timeline and verify actions needed upcoming school legal services contract. Discussion included impact of costs to the district budget.
5. Motion from SH to enter executive session accepted and passes. Subcommittee enters executive session at 11:21 am in order to discuss points related to ongoing negotiations.
6. Subcommittee leaves executive session at 11:38 am and resumes agenda.

7. Review of Policies Relating to Negotiations

HA: Negotiations Goals, HB: Negotiations Legal Status, HF: School Committee Negotiating Agents, DA asserts that this discussion is strictly an action for newer members to have an opportunity to read and understand the policies guiding this particular subcommittee. Each policy was read and questions relating to procedural actions were clarified for smoother operations in the coming year.

Goals or Committee Recommendations:

Personnel subcommittee recommends the Town of Greenfield consider and evaluate cost saving options for human resource services, including an online program to provide employees a self service option for benefits administration for future possible expansion to school district employees.

Forthcoming materials/agenda items for next meeting:

Review Legal Services contract

Next Meeting: 22 May 2018 at 10:00 am

Regular meeting: 9 May 2018 at 6:30 pm

Adjournment time: 12:40 pm

Submitted DA