

**GREENFIELD PUBLIC SCHOOLS
BUDGET & FINANCE SUBCOMMITTEE MEETING
DRAFT MINUTES: January 22, 2019**

Greenfield Public Schools Central Office, 195 Federal Street, Greenfield, MA 01301

Present: Cameron Ward (CW); Chair; Susan Hollins (SH); William Martin (WM)

Absent: None

Also present: Steve Nembirkow, Business Manager

I. Call to Order

With a quorum present (CW, SH, WM), CW opened the meeting at 4:07 p.m.

II. Public Comment

None.

III. Discussion and Approval of Minutes

Passed over.

IV. 2020 Budget Meeting with GMS and GHS Principals and Activities Accounts Leaders (Athletics)

Passed over (necessary personnel not in attendance).

Transportation and Cooperative Bus Bid Results

Business Manager Nembirkow explained the bid results, noting Kuzmeskus as the least expensive bid.

- Kuzmeskus bid: Fuel adjustment clause included; can modify routes; have to pay for 180 days, even if school not in session 180 days
- Special Education transportation taken care of internally or through other vendors
- Cost saving ideas: speak with Stoneleigh-Burnham regarding transportation costs; GPS run its own buses; explore parent transportation options; look into Kuzmeskus taking on special ed runs; check the size of the buses

WM moved to offer a positive recommendation to the full School Committee on the Kuzmeskus bid through the FRCOG process (\$393 per bus per day for eight large buses). SH 2nd. Business Manager Nembirkow to check on the cost difference if Kuzmeskus were to use a small bus (there is still some flexibility in final contract). **Motion passed unanimously.**

CW moved to support Business Manager Nembirkow in broadening the scope of the Kuzmeskus bid to encompass additional services to possibly reduce the bottom line of all transportation costs. SH 2nd. Motion passed unanimously.

Business Manager Nembirkow reviewed the Form I with members. Members discussed the requests.

Greenfield Middle School Requests

- Re: Library Assistant request, can this position be moved under Title I?
- Re: Special Ed positions, should how IEPs are established be reviewed?

WM moved to support the recommendation at GMS for a library assistant, recess monitor and music position increase. SH 2nd. Motion passed unanimously.

Central Office Requests

- Human Resources position is already in the current budget.
- Discussed stipend versus promotion/title change for Assistant Business Manager position.

Elementary School Requests

Members revisited requests made by principals at January 11, 2019 Budget & Finance meeting.

- Re: Math Interventionist request, can this position be moved under Title I?
- Re: Four Corners request for additional fourth grade teacher, move children around to different schools to make classroom sizes more even? Needs further review.

District-Wide Requests

- AED lease required
- Re: ELL coordinator, contracting out the work is a possibility. Requested more information on GPS ELL population.
- Need more details on AV specialist stipend increase to \$18/hr.

WM moved that for any additional employees recommended by the district the recommendation be accompanied by their particular and specific involvement in the strategy of the district for student performance. CW 2nd. Motion passed unanimously.

Greenfield High School Requests

- Re: Special Ed Liaison, requested more information on the IDEA grant.
- Requested more information on the GREAT program.

V. Next Meeting Time

February 6, 2019 from 12:30 p.m.–2:30 p.m and February 8th from 10:00 a.m.–12:00 p.m. (Special Meeting)

VI. Adjournment

[Recording stopped at 120 minutes, and meeting went past 120 minutes]

[Unclear on types of/titles of documents passed out]

Meeting Documents

1. Past Meeting Minutes
2. Form I