

**GREENFIELD PUBLIC SCHOOLS
HEALTH, SAFETY, & FACILITIES SUBCOMMITTEE MEETING**

Wednesday, November 14, 2018, 11:00 a.m.

Central Office Conference Room

195 Federal Street, Greenfield, MA, 01301

Members Present: Katie Caron (KC), Chair; Susan Hollins (SH)

Members Absent: Cameron Ward

Other School Staff: Jordana Harper, Superintendent

Citizens: None

I. Call to Order

KC opened the meeting at 11:08 a.m.

II. Public Comment

None.

III. Green River School Postponement

The last update received from the city regarding the heating installation project for Green River School was that the project had been put out to bid. Mark Smith of Greenfield has been recommended as the new MSBA liaison.

SH moved to recommend that the reopening of Green River School be postponed until the 2019-2020 school year, given the heating system delays and based on information received from the city. KC 2nd. Motion passed unanimously.

IV. Meeting Location

Members reviewed the feasibility of continuing to hold School Committee meetings at the High School, noting concerns regarding the setup and breakdown of the meeting space, as well as

custodians' time spent. Meeting at GCTV is an option for the interim, until Greenfield's community center is set up for such meetings in January.

SH moved to recommend that the December School Committee meeting be held at GCTV, and that a plan also be made to hold subsequent meetings at the John Zon Community Center, where City Council will have a government meeting room setup in place. SH noted that having such a plan in place would not prevent holding meetings in alternative settings for specific reasons as needed. **KC 2nd. Motion passed unanimously.**

V. SRO MOU

KC asked that this item be put on a future agenda, when more time can be allotted for review. Members will need to go over new model language based on legislative changes and compare the document with what currently exists. Superintendent Harper and Greenfield's Chief of Police will also be asked for their recommendations. The Police Chief may be invited to attend a future meeting on this subject as needed.

VI. GCC Lockdown

Members reviewed the recent lockdown at Greenfield Community College, noting it was a good time to discuss takeaways from the incident. Superintendent Harper told the committee that there is a goal in place for all Greenfield schools, including private, public and college-level, to make sure all safety efforts are coordinated. Members noted the importance of making sure all who could possibly be on a campus (including substitute teachers, parents, volunteers, etc.) be informed on lockdown procedures.

VII. Capital Expenses

Members reviewed the history as to why certain projects (such as swipe cards and large re-roofing updates on school buildings) ended up/may end up having to be paid for through the school budget, rather than through capital expenses, when such requests were put forward to City Council. Small roof repairs can be handled through school funds. Though a PA system was approved as a capital expense two years ago, there was a gap in the approved amount and the actual cost of the system, which is why it has yet to be fully updated throughout all schools.

Superintendent Harper noted that for next year's capital expense process, a slightly more broad approach will be taken so that there is flexibility to address any projects.

VIII. New Business

Superintendent Harper asked for the endorsement and support of this committee regarding the request being put forward for the Mayor to request emergency funds from City Council to finish the PA system, as such a system is critical for the safety of the schools.

IX. Adjournment

KC adjourned the meeting at 12:03 p.m.

Respectfully Submitted,
Adrienne Bedaw
Recording Secretary