

**GREENFIELD PUBLIC SCHOOLS
HEALTH, SAFETY, & FACILITIES SUBCOMMITTEE MEETING**

Tuesday, October 2, 2018, 12:30 p.m.
Central Office Conference Room
195 Federal Street, Greenfield, MA, 01301

Members Present: Katie Caron (Chair); Susan Hollins

Members Absent: Cameron Ward

Other School Staff: Jordana Harper, Superintendent

Citizens: None

I. Call to Order

Chair Caron opened the meeting at 12:34 p.m.

II. Public Comment

None.

III. Green River School

Members reviewed action items from the last meeting, noting there still is not an MSBA representative. Members telephoned Lane Kelly (Finance Director, Greenfield) during the meeting regarding the heating situation, which will be more complicated and expensive than initially thought. Though getting into the building is out of GPS' hands (with the delay of the heating installation), the situation will clearly be resolved in time for a program launch next year.

Members will request that the Budget and Finance Subcommittee review the FY19 line item for Green River School maintenance.

IV. Update on Parking at Four Corners

Chair Caron shared that lines delineating the lanes and "no parking" area have been put in, along with various instructional signs along the driveway. Principal Toomey is working to educate parents/guardians on the new traffic pattern.

Members will ask Superintendent Harper for her recommendation on the next priority project (e.g., crosswalks, parking at specific schools, etc.).

V. New Agenda Item Discussion

Facilities Rental/Management

- SH suggests explore the idea of working collaboratively with Greenfield's Economic Development arm to rent out/market the various school spaces, thereby potentially supporting GPS arts programs.
- SH suggests hire someone (via ticket sale proceeds) to coordinate and manage facility rental requests.
- Superintendent Harper is in the process of evaluating facilities management software.
- No consensus on these items

Security Cameras

- SH suggests review camera functions, quality, and any related safety recommendations.

Green Initiatives

- JH suggests inviting Carole Collins (Director of Energy and Sustainability, Greenfield) to go over any additional "green" efforts in which GPS can be involved in order to generate more savings.
- Invite Nancy Hazard and Jean Wall of Greenfield's Planning and Construction Committee to share their ideas as well.

Capital Requests/Planning

- Invitation pending for Finance Director Kelly to attend a special meeting of this subcommittee to go over the capital planning request process.

VI. New Business

Superintendent Harper shared that a public records request related to water quality was submitted and completed. The requester has a general interest in water quality standards throughout the Commonwealth.

VII. Adjournment

Chair Caron adjourned the meeting at 1:31 p.m.

VIII. Next Meeting

The next regularly scheduled meeting: **Tuesday, November 6th, at 12:30 p.m.**

Respectfully Submitted,
Adrienne Bedaw
Recording Secretary