

DRAFT MINUTES

**Greenfield Public Schools
Budget & Finance Subcommittee**

Date: 10/3/17

Time: 3:30 pm

Location: Central Office

Attendees:

Adrienne Nunez

Susan Hollins

Tim Farrell

Chris of TMS on phone

Jordana Harper (Super.)

Dianne Ellis

Supporting Documents Received:

Munis report

Accts report

Call to order:

3:31 pm

Agenda Items:

1. Public Comment—NA

2. Report from Business Office: Admin not present at start. Subcommittee members inquire about the cost of legal services. Chair will look into this. Discussion on cost centers: Masbo noted about guidance related to budget format and cost centers. Noted changes in elective courses, ELL, and thinking some civil rights programs and related cost centers should be reviewed for compliance, GMS athletics. Noted the importance of the cost centers for moving money, and noted that consistency with cost centers can be helpful in times of turnover of admin staff. Next subcommittee agenda will include "Cost Centers".

- TMS Chris reports out from GPS Business office: Circuit Breaker is reduced to 65% of what was initially thought to be the total incoming money. Grant accounts are currently getting input into Munis.
- Discussion on out of district students moved in-district. Interest sharing these stories with council in order to help with SPED budget understanding. Praise for reduction in OOD costs. Discussion on need to budget additional 200k to account for variability in this cost.

- Noted that there are some budget implications that come from CPR and Corrective Action Plan work is being done. Discussion on meeting needs of ELL students. Growing ELL population.

3. Discussion on upcoming Early Childhood Services report and SPED report.

- **Consensus to move ECS report to December meeting.** Interest information on what ECS services we provide outside of preschool, how do we staff vs other districts, staffing and service requirements, family engaging families, social work program, GPS and town values around preschool, funding sources.
- **SPED report:** Subcommittee is interested in a comprehensive report on SPED in the district with focus on budgetary implications in order set us up for success for FY19 budget making and ongoing responsible oversight of the is cost center.
 - i. Opportunity for shared services?
 - ii. Opportunity for revenue?
 - iii. Info on retention and turnover of staff
 - iv. How are we engaging families?
 - v. Requirements
 - vi. OOD costs
 - vii. ELL costs *ELL is not SPED service, but interest was expressed in hearing more about this area.
 - viii. OOD tuition
 - ix. Budgetary impact
 - x. In-district SPED programs
 - xi. CPR programs/info
 - xii. Projections: impact of opioid epidemic, other projections.
 - xiii. Related services (OT/PT, etc)
 - xiv. Priority areas for investment
 - xv. Referral process
 - xvi. Corrective Action Plans
- Support for requesting supplemental from Council, if needed. If so, request would be helpful to know in November in order to move through the process efficiently.

4. Adjournment time: 4:57 pm

Submitted by AN