



## GREENFIELD PUBLIC SCHOOLS

195 Federal Street, Suite 100, Greenfield, MA 01301

*Every Child's Success is Our Mission*

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### GoGuardian & Digital Use Guidelines Informational Letter

Dear GPS Families, Students, and Staff:

This is a reminder that all GPS students and staff must follow the Greenfield Public Schools' [Acceptable Use Guidelines \(AUG\)](#) and [Digital Use Standards](#). These guidelines encourage the safe, ethical, and responsible use of digital tools and resources to promote a positive learning environment for all students and staff, and are also designed to enhance the safety of our students and staff online. GPS users must abide by the AUG rules, regardless of the device they use to do their work. Any violation of the AUG may result in suspension, termination of access privileges, and/or disciplinary action.

To help keep our students safe and ensure that GPS-issued devices are used according to the AUG, we have chosen GoGuardian software tools that

- Help protect students against harmful and inappropriate online material;
- Help students stay "scholarly" and more focused when learning online;
- Display active student screens during Class sessions;
- Enable teachers and students to screen-share for communication or troubleshooting purposes;
- Log student browsing data;
- Help assess students' progress towards class assignments; and,
- Facilitate communication between teachers and students during class.

Schools utilize [GoGuardian](#) to help achieve compliance with the Children's Internet Protection Act (CIPA). Its online services are in use by over 10,000 other schools to safeguard 5.5 million students across the world.

#### How does GoGuardian help protect student privacy?

GoGuardian has consulted with privacy experts, participates in privacy organizations, is a proud signatory of the [Student Privacy Pledge](#), and has been awarded certifications by [iKeepSafe](#) for complying with both Family Education Rights and Privacy Act (FERPA) and California's student privacy laws. For more information about GoGuardian, please visit GoGuardian's [website](#), [Trust & Privacy Center](#), and [Product Privacy Policy](#).

#### When and how does GoGuardian operate?

When a GPS student is logged into Chrome or a GPS Chromebook with his/her school email address, GoGuardian's web-based services operate together with our other Google Chrome account tools to filter, manage, and monitor Web usage. Teachers are able to show students how to navigate district digital tools. GoGuardian also helps us block access to inappropriate Web content.

#### What are parental/guardian, student, and staff responsibilities?

We ask that students continue to use their school-managed Google accounts and devices for educational purposes within the boundaries of the Greenfield Public Schools Acceptable Use Guidelines. On- or off-campus, responsibility for Internet activity rests with the student, and parents/guardians are strongly encouraged to supervise Internet access and usage. We recommend that you discuss rules for appropriate [Internet usage](#) with students and reinforce lessons of [digital citizenship and safety](#). We also encourage families, students, and staff to report any potential cyberbullying or other sensitive issues to us for prompt attention and/or referral to the appropriate agencies as necessary. Finally, because we are a G-Suite for Education School district, we advocate the use of the [Chrome browser](#) to access the web. Many of our digital learning tools (including Meet, Classroom, Drive, Slides, and Forms) work better with Chrome, and we can troubleshoot only if you use our GPS hardware and the software/browsers that we have tested and approved.

Let me know if you have any questions. Thank you.

Carol

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