



Discovery School at Four Corners

21 Ferrante, Greenfield, MA 01301

Every Child's Success is Our Mission

Ph.: 413-772-1375 / Fax: 413-772-1329

Jake Toomey, Principal

Dear Parents/Guardians,

The Discovery School at Four Corners will be using Google Apps for Education (GAFE) with students in grades K through 4 to give them practice in 21st Century computing skills involving communication, critical thinking, and collaboration. Access to GAFE tools is entirely online (<https://www.google.com/edu/products/productivity-tools/>) and available 24/7 from any Internet-connected device. Applications include:

- Google Drive for storage;
- Google Apps for word processing, spreadsheets, and electronic slideshows; and
- Google email (Gmail).

To participate in the program and receive both a Greenfield Public Schools (GPS) GAFE login and email account, students require parent/guardian permission. By giving your permission, you allow your child to participate.

Although the use of Google tools follows the GPS Acceptable Use Policy, these digital resources call for an even greater need for student responsibility. We do everything we can to teach and monitor acceptable Internet use in school, balancing classroom innovation with student privacy, and installing filters and other processes to protect student data. We ask that you supervise your children on the Internet outside of school.

Please sign the form below and have your child return the signed document to confirm that you give permission for your child to:

- have a school-based email account managed by the Greenfield Public School district, and
- store work on Google servers (which may be accessible to someone other than your student and GPS by virtue of the online access).

By signing the document, you also confirm that you agree to the attached Google privacy policies (<https://www.google.com/intl/en/policies/privacy/>).

Please call 413-772-1375 if you have questions, comments, or concerns.

Sincerely,

Jake Toomey, Principal

Google Apps for Education Permission Form

I, _____, give permission for _____ to use

Parent/Guardian Name

Student Name

Google Apps for Education and be assigned a GAFE account.

Parent/Guardian Signature): _____ **Date:** _____