

POLICY REVISION AND REVIEW

In an effort to keep its written policies up to date so that they can be used consistently as a basis for School Committee action and administrative decision, the Committee will review its policies on a regular basis, **no less than every five (5) years. The dates of review, drafting, and action will be recorded on each policy. Employees will be advised that policy subcommittee meeting notices will be posted in three locations—typically city hall, the superintendent’s office, and an online location.**

The Committee will evaluate how the policies have been executed by the school staff and will weigh the results. It will rely on the school staff, students, and the community for providing evidence of the effect of the policies it has adopted.

The Superintendent is given the continuing commission of calling to the Committee’s attention all policies that are out of date or for other reason appear to need revision.

The School Committee directs the Superintendent to periodically recall all policy and regulations manuals for administrative updating and Committee review.

SOURCE: MASC

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Reviewed by policy subcommittee 2.3.2016 and 3.2.2016

1st reading by school committee, 2.9.2016; 2nd reading for adoption 3.9.2016