

GREENFIELD PUBLIC SCHOOLS
HEALTH AND SAFETY SUBCOMMITTEE MEETING
DRAFT MINUTES: Monday February, 22 2016
GCTV Studios, 393 Main Street, Greenfield MA

Present: Francia Wisnewski (Chair), Adrienne Nunez (SC), Cameron Ward (SC), Jordana Harper (JH), Superintendent; Cameron Ward (CW); Adam Garand (Pupil Service), Pam Owens (Nurse), Marilyn Erickson (Nurse)

Also present: Verne Sund (T. Council), George Platek (Resident), John Kazcinsky (Resident)

I. Call to Order

With a quorum present, FW opened the meeting at 5 p.m.

II. Public comment

Mr. Sund, Mr Platek and Mr Kazcinsky attended the meeting with another request to name the high school track after Peter Conway. Their narrative includes how Mr. Conway has been dedicated to children, commitment to education and discipline and a local inspiration.

These gentlemen have done their part to comply with the needs of this procedure. This proposal has been brought to multiple meetings and heavily discussed.

Action: The subcommittee recommend to the SC that we endorse this proposal. (Process under town council to follow)

III. Wellness report (AG)

AG presented a draft of the wellness policy. There is a current working group composed of diverse folks with different backgrounds, from school and the community. This is a big step necessary to enact and establish a procedure. JH said that is important to keep a broad language, so we are not limited to the policy but for the practitioners to be engaged and committed.

PO: There are lots of pieces with wellness language floating around, but not written anywhere. We need to see a protocol. Nurses have lots of wellness work to do and lots of mandates in this regard (Physicals, immunizations, asthma, diabetes, etc.) Once the policy is developed then to create and use assessment tools to create action plans and annual reports.

Nurses brought issues that need to be worked: Epipens, who monitors them? School bus monitors and drivers are limited in their capacity to comply with the wellness policies. Cohesive trainings for after school program also, because staff might be different than school personnel. Also, under MGL Chapter 71 Sect 53, we are mandated to work with a physician. We need to know who is our current physician advising nursing staff. JH will update the committee on this information.

AG will keep the SC updated on the working group's progress.

We will look at this in context of creating annual wellness goals. Professionals in the room will do compliance and policy should review to live to our responsibility.

Actions: Identify through policy subcommittee, what policies are wellness and what needs to be reviewed. FW will pass this to Susan Hollins (Policy Chair).

H&S endorses this proposal and would like to move to policy subcommittee.

VII. Emergency shelter

JH invites SC members to join a team of local officials and emergency preparedness experts in conducting a Shelter Facility Survey Site Visit of the Greenfield Middle School in Greenfield, MA on **Wednesday, March 2, 2016 at 9:30 AM.**

The Franklin Regional Council of Governments (FRCOG) is working on this project on behalf of the Western Region Homeland Security Advisory Council (WRHSAC), and it is a continuation of efforts that began with a Regional Sheltering Summit in March 2012. The site plans for this and other primary regional shelters will be included in the revised Franklin County Regional Shelter Plan, which also includes all of the required reporting forms and job action sheets necessary for a successful and efficient sheltering operation.

VIII. Transportation. Tabled

Meeting adjourned at 6:15pm.

Respectfully submitted,
Francia Wisnewski
Chair H&S