DRAFT MINUTES

Greenfield Public Schools
Budget, Finance, and Negotiations Subcommittee

Date: 2/11/16
Time: 5pm-7:30
Location: Conference Room
141 Davis Street

Attendees:
Nunez (Chair)
Hollins
Tripp (until 6:20)

Harper
Barber

Garand
Woodcock
Toomey
Sinclair

Tom the reporter

Supporting Documents Received:
Draft 2 Budget Doc
FY17 Superintendent’s Budget Options
Summary of Out of District Tuitions
Printed from January 25th digital distribution:
  ● Grants FY13-16
  ● Enrollment
  ● Capital Improvements
  ● FY13-16 budget comparison

Call to order:
5 pm
Agenda Items:
  1. Public Comment--No
2. No Review of minutes
3. Unfinished business from 2/5/16 (Continued deliberation on FY17 proposed budget with the goal of reaching consensus on a recommendation to the full committee and providing feedback to the Superintendent and Business Manager.)
   a. Intro, goals, thanks
   b. Input on budget presentation
   c. Howie: intro to draft documents. Overview of changes from draft 1.
      Clarification of offsets. Review of Budget. Discussion on fixed costs and significant increases including Transportation and Unit A.
      - Howie clarified that the teacher contract would require new funding of $312,000 -- approximately 2% on the base of last year’s budget. And he clarified that contracted transportation requirements would amount to approx. 1% on the base. That left all other adjustments presented and supported in the 2nd draft at approx 1.3% on the base of last year’s budget.
      - . . . transportation director was going to look at how purchase of a replacement bus or buses would affect the nearly $200,000 increase in contracted transportation.
      - $44,000 contract stabilization line item is asked to be removed, but dollar value assigned elsewhere.
   d. Priorities discussed:
      i. New positions should have high benefit. (SH, AN)
      ii. Sustain Level 1 & 2 district (SH, AN)
   Support for:
      - Professional Development (SH suggestion to make district-wide line item/PD plan, AN in support of current professional development, not necessarily one line item.) Support for 10 additional secretary days (SH, AN)
      - Parent and community outreach (SH, AN)
      - effort made to cut down from first draft budget (SH, AN)
      - Sustain level of enrichment at all levels, but discussion focused on HS. (SH, AN)
   e. Discussion on delivery of budget package: focus on looking forward and evidence of past efforts; simplicity
   f. Consensus reached (AN,SH) to recommend that the full committee support Draft 2 of the superintendent’s FY17 budget of an increase of $762,140 (or less) over FY16 budget. Discussion noted that Howie will further review and refine the draft and this may result in further offsets or reductions.
4. New Business--None

Adjournment time: 7:40 pm

Goals or Committee Recommendations:

- Review the Capital Improvement funding available for vehicles ($70,000) to apply to purchase of mid to large sized bus to help cut field trip outsourcing costs.

- Create line item for consultant services to review current operations and look for ways to improve, specifically: SPED 5-10,000.

Next Meeting: TBD

Submitted by Adrienne Nunez