

**DRAFT MINUTES**

**Greenfield Public Schools  
Budget and Finance Subcommittee**

**Date:** 1/28/16

**Time:** 5 pm

**Location:** Conference Room  
141 Davis Street

**Attendees:**

Harper, Barber, Woodcock, Garand, Schmidt, Holzberg, Toomey,

Chair Nunez, Member Tripp, Hollins (via phone)

**Supporting Documents Received:**

- FY17 Departments budget impact
- McKinney Vento Funds Table
- Technology budget packet
- Student Services Power Point printout
- Cost Center 335 (Transportation) spreadsheet

**Call to order:** 5:01

**Agenda Items:**

1. Public Comment -- None
2. Unfinished Business-- None
3. Budget Requests:
  - a. Carol Holzberg, Technology:
    - i. Review of packet page 12 (summary of requests). Noted that all requests are not new requests, but current items that have previously not been funded through the general fund.
    - ii. Comcast internet, Telecom Service, System Software and leasing hosts, new software, subscriptions, and price increases.
    - iii. Discussion on erate.
    - iv. Noted that FY18 will likely see need for additional staff
    - v. Discussion on Title 1 funds use on math and remedial math, not technology as previously allocated.
  - b. Adam Garand, Pupil Services:
    - i. Overview of student services

- ii. Discussion on 504
  - iii. Discussion on McKinney-Vento. Increase budget line this year and so projected increase for FY17
  - iv. Nurses-- .5 increase + stipend for nurse leader
  - v. Counselors-- 1FTE Adjustment Counselor
  - vi. ELL--will hire 1 FTE in FY16 to fulfill current need
  - vii. Special Education--no increase projected
  - viii. Behavior specialists-- 5 more staff to potentially be re-purposed from current paraprofessionals or building monitors or ready-room paras--no significant increase in salary noted
  - ix. Overview of out of district placement
  - x. Discussion on Tier 1, 2, 3 support
  - c. Howie Barber, Transportation
    - i. Discussion on current and projected transportation costs. Increase projected based on line-item move of field trip funding; increase in overall fees; OOD transport
    - ii. Discussion on impact and enforcement of walk-radius on transportation budget
  - d. Alan Schmidt, Facilities
    - i. Newton Ramp and Walls
    - ii. GMS Main office carpet & Staircase
    - iii. Noted support for increase at AEL to 1 FTE
    - iv. Discussion on impact of Davis St. move to Facilities dept.
  - e. Personnel Dept, Jake Toomey
    - i. .5 Personnel generalist/asst. to current Personnel admin.
4. New Business--None

**Goals or Committee Recommendations: N/A**

**Action Steps: N/A**

**Next Meeting: 1/28/16 5pm**

**Adjournment time: 6:39**